

Final Report from the Assessment of Instruction Committee

2019 – 2020 Academic Year

1. Current committee membership list including changes in membership during the 2019-2020 academic year

See (Appendix A)

2. Structural changes to the committee (e.g., creation of new subcommittees)

None

3. Number and frequency of meetings

Fall 2019: Six meetings

Spring 2020: Four meetings (including one scheduled for April 23, 2020)

4. Issues addressed by the committee and 5. Decisions or actions taken on issues

The Assessment of Instruction Committee met during the 2019 - 2020 academic year to continue the implementation of the new system for the administration and reporting of the Student Feedback Form. As described in several reports to the Faculty Senate, the revised SFF system will contain a series of core university items which will be contained on all SFF forms. In addition, the system will allow the inclusion of additional items at four levels: course attribute (GenEd, Honors, Online, Writing Intensive), college, department (Subject Code) and instructor. The rationale for this revision was included in the 2018 – 2019 final report. There were several issues that the Committee discussed during the year. Each of these is described below.

(1) Limitation on the number of items on the revised SFF.

The AIC realized that a limitation had to be placed on the number of items on the revised SFF so that the form did not become so long that students would find it difficult to complete. Several recommendations were made on this issue:

- The initial set of items that students complete on the current SFF (expected grade, whether the course was required or an elective, etc.) were reduced to one: How many hours per week the student worked on the course.
- Limitations were placed on the number of items that could be added at each of the four levels: two for each of the course attribute level units (General Education, On-line, Honors and Writing Intensive), three at the College level, three at the department level, and four at the individual instructor level.

(2) Revision of the open-ended items

There are three open-ended items on the current SFF. The Committee recommended to leave these three items on the revised form, with slightly altered wording.

(3) Development of the item bank

A draft item bank had been developed at the end of the previous academic year. This item bank was distributed to the colleges and to the Directors of Gen Ed., Writing Intensive courses, Honors and On-line. Each of these entities was asked to review the item bank and to propose additional items. Some additional items have been proposed, although this process is ongoing.

(4) Use of the instructor added item data

The Committee discussed who should have access to the data from the items which the instructor adds. The issue focuses on the fact that these items can be more valuable to an instructor if they concern problematic areas. The Committee recommends that only the individual faculty member will have access to these data unless he or she decides to use them for purposes such as promotion and tenure or merit.

(5) Development of a handbook for the correct use of SFF data

One of the AIC's goal for the year was to complete a handbook presenting recommendations for the correct use of SFF data. The Committee reviewed several existing documents and will have a draft document by the end of this academic year.

(6) Piloting the new system

The AIC approved a pilot administration of the revised SFF system in the Law School for the fall, 2019 semester. An additional pilot was approved for the Law School and the School of Pharmacy for the spring, 2020 semester. The goal of these pilot projects was to ascertain whether the new system worked as planned. Results from the pilot demonstrated that faculty and students could easily use the new system and that there were no major technical problems.

(7) Soliciting feedback on the new system

Several presentations were made to colleges and to the Faculty Senate to solicit feedback about the new system and to communicate how it would be used. Information was also shared with both undergraduate and graduate associate deans.

(8) Full implementation of the new system

Prior to the Covid-19 pandemic, the Committee recommended that the new system should be implemented in all courses during the second summer session of 2020. Because of the disruption created by the pandemic, the Committee is recommending that the system be implemented during the fall, 2020 semester, if possible.

Items for Further Consideration

- (1) In last year's final report to the Faculty Senate there were four unresolved issues that the Committee intended to handle this year. Three of these have been resolved. The

remaining major issue is how the data will be reported to the faculty. The question was whether we should continue to use the U, M, L notations? If not, what should the instructor's report contain? The Committee has discussed this issue but has not resolved it. The current plan is to continue with the present system for the fall and to continue to discuss this issue during the next academic year.

- (2) Another issue that was discussed but not resolved was whether other levels can add additional open-ended items. The committee plans to continue this discussion while a mechanism for limited the number of open-ended items is built into the system.

6. Name/contact info of chair for 2020-21 academic year.

Dr. Joseph Ducette jducette@temple.edu

Appendix A: Committee Members of the AIC Committee

Name	Department/School or College
Dan Berman	Undergraduate Studies
Ina Calligaro	School of Pharmacy
Gina Calzaferri	Institutional Research and Assessment
Kevin Delaney	Faculty Affairs & Development
Joe DuCette, Chair	College of Education
Eric Eisenstein	Fox School of Business and Management
Stephanie Fiore	Center for Advancement of Teaching
Steve Fleming	College of Science and Technology
Nicholas Goodyear	Student Representative, College of Science and Technology
Zebulon Kendrick	Graduate School
Bernie Newman	School of Social Work
Jaya Ramji-Nogales	Beasley School of Law
Moritz Ritter	College of Liberal Arts
Wes Roehl	Sport, Tourism/Hospitality, School of Tourism
Dan Spaeth	College of Science and Technology
Karen Turner	Klein College of Media and Communication
Kimmika Williams-Witherspoon	School of Theater, Film and Media Arts