

Membership and Duties of the Faculty Senate Steering Committee (FSSC)

Composition

The Steering Committee shall consist of one Faculty Senator from each school as elected by the Collegial Assembly of the school for a three-year term, one-third to be elected each year. The President of the Faculty Senate shall serve as the Chair of the Steering Committee. The Vice President of the Faculty Senate shall serve as the Vice Chair of the Steering Committee, and the Secretary of the Faculty Senate shall serve as the secretary of the Steering Committee. The Steering Committee shall also have as an officer the immediate Past President of the Faculty Senate.

Selection of FSSC Representatives

Schools and colleges shall elect representatives to the Steering Committee and to the Representative Senate. The results will be announced to the faculty by the schools and colleges no later than the April Senate meeting and shall take office on July 1.

Duties of the Faculty Senate Steering Committee (FSSC)

1. The main duty of the FSSC is to arrange an agenda for all meetings of the University Faculty Senate and the Representative Faculty Senate. This also means that the Steering Committee shall be empowered to reject the inclusion of any item on the agenda of the Senate which it deems, upon careful consideration, within the exclusive jurisdiction of any one school. Agenda items for discussion such as resolutions and proposals are vetted by the FSSC prior to inclusion on the agenda.
2. The Steering Committee shall appoint the Faculty Senators who shall serve on committees where the Faculty Senate is asked to appoint. For committees requiring elections by the full faculty (as mandated by the bylaws or collective bargaining agreement), the Steering Committee will solicit candidates for the ballot.
3. Whenever the administration of a school or college is considering a change in a program or its structure that the faculty of that school or college has neither requested nor recommended, the University administration shall ask the Faculty Senate Steering Committee to recommend an appropriate procedure for addressing the issue.
4. The Faculty Senate/FSSC advises the board of trustees. Some Board committees request that a member of the FSSC observe their meetings.

Responsibilities of the Collegial Representative to the FSSC

1. Attend FSSC meetings in person or via Zoom link. An alternate FSSC member may be appointed by the school or college if the stated representative is unable to attend.
2. Inform the faculty of the actions of the Faculty and Representative Senates. In a survey taken last year, 70% of FSSC members reported that they give information to their collegial assembly. Others report to a committee (such as an executive or steering committee) of their school or college.

3. Identify candidates from their respective schools and colleges to serve on Faculty Senate committees. Some of these positions are appointed by the FSSC and some are elected by the faculty at large. We require a bio/CV and statement of interest from faculty interested in serving on committees.

4. Most members of the FSSC serve on at least one Faculty Senate committee.

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Robin Kolodny, Vice President