

TEMPLE UNIVERSITY  
**FACULTY SENATE STEERING COMMITTEE**

Minutes

**Date:** Tuesday, 1/22/19

**Time:** 1:00 p.m. – 3:00 p.m.

**Attendance:**

Present: Rafael Porrata-Doria (Pres., Law) Kimmika Williams-Witherspoon (V. Pres. TFMA), Michael Sachs, (Past-Pres., CPH), Quaiser Abdullah (KMC), Shohreh Amini (CST), Betsy Barber (STHM), Teresa Gill Cirillo (FSB), Sue Dickey (CPH), Rob Fauber (CLA), Lisa Ferretti (SSW), Austin Leong (KSoD), Sharyn O’Mara (ART), Vallorie Peridier (CST), Melissa Potts (Pharm), Carmen Sapienza (LKSM), Jeffrey Solow (BCMD), Cheryl Mack (Coord.)

Absent: Mark Rahdert (Law)

**Guests:** Joe Ducette, Chair & Gina Calzaferri, Director, Assessment/Evaluation, Assessment of Instruction (AIC) Committee, formerly known as the SFF Committee

Topic	Discussion	Action
1. Call to order	<p>The meeting was called to order by emerging Faculty Senate President, Rafael Porrata-Doria (MS).</p> <p>Motion to approve the FSSC Minutes of 11-27-18.</p>	<p>Called to order at 1:00 p.m.</p> <p>Approved as read.</p>
2. Report of President R. Porrata-Doria	<p>Greetings. I have some announcements:</p> <ol style="list-style-type: none"> <li>1. Senate President for AY 2018-19 Cornelius Pratt retired from Temple University on 12/31/18 &amp; left the role of Faculty Senate President at that time. According to the Faculty Senate Bylaws, I am to step up to the role of President &amp; the VP role is to be filled by the Secretary, so Dr. Kimmika Williams-Witherspoon will be moving into that role.</li> <li>2. We need a new Secretary to fulfill that role through 6/30/19. (Listed some of the commitments &amp; description of the role). Dr. Sue Dickey (Faculty Senate Secretary 2016-18) was requested by the Senate Leadership Group to fulfill the role if nobody else is interested in taking it.</li> <li>3. KWW &amp; I (RPD) met with Temple University President Dick Englert &amp; reiterated our interest in keeping the channels of communication open between the Senate &amp; the Administration. We asked about a retreat among the Senate Leadership &amp; Members of the Administration &amp; the Board of Trustees (BOT). We should consider what topics that we would like to bring up.</li> <li>4. We also spoke with Provost Joanne Epps who suggested changing the Faculty Service Awards presentations to upgrade them to include 5 – 6 from each school &amp; college &amp; fold it into the Teaching Awards Conference that occurs in the spring. These awards should be competitive.</li> <li>5. Bylaws Revision: The actual document looks very old &amp; doesn’t conform to current practice. KWW &amp; I went over it pretty carefully. Mark Rahdert (FSSC Rep, LAW) will serve on this committee along with any other volunteers who step forward.</li> </ol>	<p>Nobody indicated a wish to become the FS Secretary. Dr. Dickey will assume the role through 6/30/19.</p>

	<p>6. We met with TAUP President Steve Newman &amp; VP Jennie Shanker. This was a good meeting that cleared the air on the survey process. I told them that the Senate Leadership Group &amp; the FSSC did not know that the survey was being deployed. They reported that TAUP will do a forum on the results at some point. We haven't looked at the results as a group. I believe in a very strong union that provides checks &amp; balances. They are doing a good job. There are two missions: TAUP does the bargaining for the schools &amp; colleges it represents while the Senate provides advocacy &amp; governance for the faculty, as well as being a liaison with administration.</p> <p>-The Senate &amp; TAUP presented joint proposals on Child Care &amp; tuition remission for other schools &amp; universities as faculty benefits. No word back yet.</p> <p>-As for Adjunct Faculty representation on the Senate, we told Steve that we are still working on it.</p> <p>-The concept of academic freedom is not a part of the body of the contract. It is mentioned only in the preamble of the contract. Steve Newman said that there is no treatment of academic freedom globally, but it is within our contract. It is also in our constitution &amp; bylaws (Senate).</p> <p>7. We did an exhaustive search of our records that the Assessment of Instruction (AIC) Committee (formerly known as the SFF Committee) was never transferred to become an administrative committee. There is no evidence in the record. It migrated on its own. We should take a position that it is still a Faculty Senate committee.</p> <p>8. I've had email in the past 48 hours that the RPPC Survey by Joe Picone &amp; his Committee has been approved by the University Survey Committee.</p> <p>KWW: This is interesting on a lot of levels. The results of the survey's bias are being held by the AIC committee chair, Joe Ducette. There are many changes underway now, with the possibility of adding many questions. We must assert that this is still our committee. Some schools &amp; colleges determine who keeps their job based on 3 questions. These are the wrong questions in my opinion, but some don't want to change. Joe Ducette worked on an analysis of this over the entire summer of 2018.</p> <p>CM: Commented that this committee has had the same make up since its beginning. There are no term limits. Committee composition &amp; term limits should be listed on our website.</p> <p>RPD: We should not approve a change in the AIC makeup at this time but create guidelines . They are guests today to explain the change in their charge.</p>	<p>KWW will set up a committee peruse the survey results.</p> <p>RPD queried, "Should we take a position?"</p> <p>I will pass it along with it comes through my email.</p>
<p>3. Report of Vice President, Dr. Kimmika Williams-Witherspoon</p>	<p>1. Report on Committee vacancies (many ending 6/30/19 at the end of their term) is attached.</p> <p>2. I am happy to report the approval &amp; confirmation of appointments to 3 committees:</p> <ul style="list-style-type: none"> <li>-Donna Marie Peterson, Reappointment, Faculty of Color Committee</li> <li>-Slava Rom (LKSM), Research Programs &amp; Policies Committee</li> </ul>	

	<p>-Karen Turner (former Senate President), Assessment of Instruction Committee</p> <p>CM: Commented that reappointed people do not need to re-submit their documentation.</p> <p>3. A new Faculty Handbook Committee Revision committee is being convened.</p> <p>4. A new survey committee is being put together.</p> <p>5. Revision of Bylaws &amp; Constitution Committee is being convened.</p> <p>6. The Nominating Committee is becoming active to fill spots on ballot for officers. Made up of Michael Sachs, Terry Gill Cirillo &amp; Valerie Peridier.</p> <p>7. International Programs Committee: President RPD opined that the number of members on the committee should be increased from 15 to 20 and include representation from TU Japan &amp; TU Rome. Tyler is now on the Main Campus. There is representation from all campuses including TU Ambler &amp; the Health Sciences Center. It is drawn from all campuses in the U.S., including the International ones. The charge is that there is input from faculty &amp; staff who engage in study abroad programs. Initial appointment is 3 years.</p>	<p>KWW will chair. Paul LaFollette, Betsy Barber &amp; SBD (in role as secretary) will serve.</p> <p>Betsy Barber will chair.</p> <p>Mark Rahdert will be involved.</p>
<p>Guests: Dr. Joe Ducette (Associate Dean, COE) &amp; Gina Calzaferri, ASSESSMENT OF INSTRUCTION COMMITTEE (AIC) (2:00 p.m.)</p>	<p>Hello. Intros all around.</p> <p>Dr. Ducette recapped the history of the now named AIC Committee (formerly known as the CATE &amp; SFF committee) &amp; remarked that it has a broader charge than just SFFs. For 2 years, we have been carrying forward recommendations about SFFs &amp; best practices. Major schools now have 2 – 6 core items. Ours has 11. We are now recommending 4 core items + a large pool of items that can be added in a more seamless way. The idea of the extra items is that they can look at 4 possible levels including: Undergrad, Writing Intensive, Honors &amp; Online Learning (OLL). The college &amp; department levels could add up to 25 additional questions. The Podiatry School &amp; the School of Medicine do not use our current system, but hopefully they can move into the new one as it rolls out. There are 14-15 item pools. Berkeley and the University of Illinois have both given us permission to expand their systems across time. We hoped to pilot in Summer Sessions 2019, but we're not ready. We need to: 1) get CORE items settled, 2) choose an item bank &amp; 3) produce a document about the use of SFFs. There is a lot out there on the mis-use of SFFs. Grade inflation, possible bias. We don't like the U/M/L notation. Changes will be incremental over time, along with how data are returned back to faculty.</p> <p>TGC: I have concerns about the response rate.</p> <p>JD: There is contradictory research. Our courses are not evaluated if there are fewer than 5 enrolled. Formerly, yes if there are 8 or more. Now, it's 5. Before OLL, the response rates were 80-85%.</p>	

	<p>GC: They've been falling down to about 70%.</p> <p>PL: When these were first proposed, there were statements that these would not be used for hiring &amp; firing or Promotion &amp; Tenure.</p> <p>JD: They're an easy way to assess an adjunct. By counting L's. I don't see it being taken away from P &amp; T.</p> <p>GC: They can become a recommendation. The AIC is the charge of the Faculty Senate &amp; the Provost. The Council of Deans must be involved. V-Provost Jodi Laufgraben says TU "looks like everyone else."</p> <p>KWW: What's the incentive to get more to fill them out? This issue is open ended.</p> <p>GC: They see 2 core &amp; 11 selected questions. Effective is the most common word used.</p> <p>QA: I have a question. With a bank of 20 Q's, let's say a college picks 20 Q's. How often can they change the selection &amp; how does that affect data collection going forward?</p> <p>GC: It's up to the schools &amp; colleges to collect a critical mass of data for reliability &amp; validity.</p> <p>CS: Longitudinally, this equals a recipe for missing data.</p> <p>GC: That's why there are 4 core questions.</p> <p>QA: Why are data not being released from the summer 2018 analysis?</p> <p>PD: The Provost (Joanne Epps) &amp; V Provost Jodi Laufgraben &amp; the committee members have it. They don't make us look bad. We need to be told how much they can do.</p> <p>BB: This IS a Faculty Senate Committee.</p> <p>JD: The Provost is holding us back.</p> <p>SOM: I really want to see this.</p> <p>JD: This is a discussion I would love to have with the group. The data are very complex. We will ask &amp; say that the FSSC wants to discuss. Add-ins need discussion (Gen Ed, Writing Intensive Honors, &amp; OLL).</p> <p>JS: For additional questions that are more granular, who discusses them? The University of Southern California &amp; Canada no longer use SFFs for P &amp; T decisions.</p> <p>PL: Modalities are important. Peer evaluations.</p> <p>QA: Any thoughts about assessing at mid-semester?</p> <p>JD: Two places implemented SFFs at the middle of the semester; not at the end.</p>	
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	<p>RPD: We are raising the number of questions from 11 up to 25. Are you concerned with the response rate with that?</p> <p>BB: When will final recommendations be available? With regard to core items, items database, the document about use? It would be nice to have them to the FSSC by the end of spring 2019.</p> <p>JD: There are 4 core items 'with a lot of fighting' for 3 semesters. We came to the University Faculty Senate meeting last spring. I was elected by the committee.</p> <p>KWW: Were there a number of years served where you were not in charge?</p> <p>RPD: This issue of whether or not you report to the Provost is a different one.</p> <p>QA: Is it sequential? Would it go to the FSSC &amp; then the Provost?</p> <p>JD: I've always felt that the Provost &amp; Deans must be on board. I was especially aware of this when we moved from paper to online assessment.</p>	
Adjournment	Senate President RPD: Thanks, everybody! We are adjourned.	Meeting adjourned at 3:00 p.m.
Old Business	None.	
New Business	None.	
Respectfully submitted, <i>Sue Dickey</i> Sue Dickey, PhD, RN, Associate Professor & Faculty Senate Secretary, 2016-18		

Next meeting: **Next FSSC: 2-5-19, STILL IN Fox School of Business & Management, Alter Hall, Room 404**, until completion of the conference room renovations in Conwell Hall; Representative Faculty Senate: 1-28-19, Kiva Auditorium.

SBD/sbd 1-22-19; updated: 2-2-19