

**Minutes**  
**Representative Faculty Senate Meeting**  
**Wednesday, November 14, 2018, 1:45 pm**  
**Walk Auditorium**

**Attendance:**

Representative Senators and Officers: 27

Ex-Officio: 0

Guests: 4

**Call to Order:**

The meeting was called to order at 1:51 pm.

**Approval of Minutes:**

The minutes of October 16, 2018 were approved as submitted.

**Guest:**

Jodi Levine Laufgraben, Vice Provost, Academic Affairs, Assessment and Institutional Research

**Update on Middle States:**

Vice Provost Laufgraben expressed her appreciation for the invitation to speak to the Faculty Senate. She reported that when they kicked off our Middle States preparations last semester at that time she asked to speak to FS at least one semester... She suggested that she is the Paul Revere of Middle States. "I am the one who will be knocking on your door," she said jokingly, proclaiming "*Middle States is coming...Middle States is coming!*" Middle States will encompass 2019-20.

According to Laufgraben, it takes two years to get ready and to prepare all of the documents and the data for Middle States.

Rollo Dillworth, from the Boyer College of Music and Dance is co-chair,

Gina Calzaferri who is co-chair of the Assessment of Student Learning Reports (or SFF), is also part of the team, along with Jodi attended what she called "Middle States Camp."

At Camp, they got to fine-tune some of their ideas and data-collection approaches.

Laufgraben assured the Faculty Senate that Middle States should go smoothly as "this is not our first rodeo," she said. In fact, this will be the fourth time that Vice Provost Laufgraben will be leading Temple's reaccreditation standards:

1. Standard I: Mission and Goals
2. Standard II: Ethics and Integrity
3. Standard III: Design and Delivery of the Student Learning Experience
4. Standard IV: Support of the Student Experience
5. Standard V: Educational Effectiveness Assessment

6. Standard VI: Planning, Resources, and Institutional Improvement
7. Standard VII: Governance, Leadership and Administration

Some of the things that Middle States will be looking at include:

- Self-study design
- How we will organize ourselves?
- What will do?
- How we will assess what we do?

Some of the important committees in this effort are:

- The Assessment of Student Learning
- Self-Study Design
- Self Study Steering Committee
- Temple Middle States 2020

(A list of Committees can be found on the web site:  
<http://www.temple.edu/provost/middlestates2020> )

According to Laufgraben, the Middle States Report is about us:

- Our Mission
- Ethics integrity
- Support of the student experience
- Governance and administration
- Student learning

Each of the committees is comprised of experts in the criteria. All of the work groups except two are chaired by a faculty member.

Middle States has given a pretty good criteria and guidance for our self-study with institutional priorities.

We have to weave our mission throughout it, which includes:

- Access and affordability
- Teaching and research
- Diversity and inclusion

Workgroups are working on their reports right now. The committees and working groups are expected to wrap up and submit around mid-March. We will be looking at the seven standards most of the spring, early summer and reduce all of the data collected down to a 100-page document.

Middle States reviewers should be on campus in 2020 (usually by Late February/early March).

When the visiting team arrives, faculty will have some online comment opportunity.

The Faculty Senate Steering Committee will be asked to comment as well. (Perhaps October/November of next year.)

The team chair will probably be named this spring. There are usually one or more faculty members on the visiting team, and there is always a financial reviewer.

Temple Japan will be visited as well. Visitors will also visit some of our other sites (i.e. Ambler, Harrisburg).

We don't know if the visitors will visit any of our other international sites. They did not visit international sites the last time. However, according to Laufgraben, the middle states committees will engage colleagues in those sites as well.

Jeffery Solow Boyer College: I can't remember seeing the self-study in 2010. Is that one still available? If so, where?

Jodi: Yes, it is a little different. Our last mid report is 2015 but it is available on our web site.

Here is the URL for the website I had on the screen at today's Senate meeting:

<https://www.temple.edu/provost/middlestates2020/index.html>

Kimmika Williams-Witherspoon (TFMA): With regard to configuration of Middle States committees, particularly in light of recent events where adjuncts are now part of the union, can you talk a little bit more about the configuration of committees. Are adjuncts and NTTs part of the process as well?

Jodi: We have encouraged our own department chairs to recruit adjuncts and NTT's and tenured and tenure track faculty.

When we talk about RCM, there are different things from all across the campus that we are collecting. We want to hear from everyone. The process is open to all university stakeholders.

**President's Report: Rafael Porrata-Doria in for Cornelius Pratt:**

"Thank you for all those individuals who came to the Outstanding Faculty Service Awards Ceremony yesterday which recognized individuals who do considerable community service."

RPD reported on the recent trip to Texas, pulling together schools and colleges with strong Faculty Senates as part of a push to create a new organization.

The conference in Texas focused on creating a national organization of Faculty Senates. Forty-five to fifty universities from throughout the nation were represented at the conference that the faculty president Cornelius Pratt and Rafael Porrata-Doria attended earlier this semester. According to Porrata-Doria, there were probably about 10-15 other colleges and universities

who could not attend but still expressed interest in organizing a national group. The other purpose of the conference was to serve as a networking organization. A similar group once existed about 15 years ago but it was disbanded. There was talk about now creating a new National Council of Faculty Senates. RPD is on a committee tasked with drafting bylaws. Once the document is drafted and distributed, we will come back and make that report.

Sharon Boyle, Head of HR, came to the Faculty Senate Steering Committee and reported that there are now a number of faculty benefits that faculty may want to investigate on our new HR site and join. The open enrollment is now on going until December 15, 2018. If anyone is interested please go to the website and, Rafael said, "all will be revealed." According to RPD, it is fairly easy to sign up.

Dean Joe Lucia also came to the Faculty Senate Steering Committee to make a report about the progress and status of the library.

The Charles Library is on target. The occupying of the new library will be ongoing between March and October of next year. Moving books will be an enormous operation. The Library's automated retrieval system requires a great deal of input and cataloguing and so the access to Paley will be restricted for a period of time this summer. Dean Lucia has suggested that if there are particular books that faculty know that they will need, you should consider taking out the books before the end of the spring semester and you will be able to keep them throughout the summer.

**Vice President's Report Rafael Porrata-Doria:**

List of committees: Please pass this on to your schools and colleges or collegial assemblies.

Solow: Could you give us an overview of the topics at the Texas Federation of Faculty Senates?

RPD: Representing all 34 public institutions in Texas state system. (There are similar organizations in Florida and one other state as well.)  
For every Faculty Senate that they could find they sent out a hundred invitations and they were stunned to receive 35 or 40 responses.

The initial question is should this be a national institution and this was a very short conversation. The answer was "hell yea" and then they began to talk about specific issues that individuals were dealing with across the county.

Clearly one of the first things we wanted to do was to serve as a clearing house organization. It became clear that that for many of us, it would be beneficial to have a national organization to support faculty governance.

Another goal is for the organization is to operate as a networking tool so that we could share information and support the organization's faculty senates.

The third issue that we thought was very important was communication. The communication issue, as we see it, we need to establish non-threatening communication with university administrations, with Board of Trustees and with state agencies.

RPD reported again that he is on the Constitution committee. “We are constructing the constitution”; but, as he suggested, nothing has been finalized. Perhaps it will be a lobbying organization as well. We don’t know.

One of the questions that I didn’t answer because we don’t have an answer as of yet is the question of membership—will it be for faculty? Faculty Senate members? Organizational members? Officers? Representatives? Or, will it be a combination of some or all of the above. Rafael concluded his report by reminding everyone that, “we are in the early stages.”

**Old Business:**

None

**New business:**

None.

**Adjournment**

Jeffery Solow called for a motion of adjournment

It was seconded. The meeting was adjourned at 2:27 pm.

Next meeting: University Faculty Senate, Thursday, December 13, 2018 - 1:45pm. Walk Auditorium

Submitted by,

Kimika Williams-Witherspoon  
Senate Secretary